

*"Leaders, staff and governors share a passionate commitment to raise the aspirations and achievement of all the students who attend the school."
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6th January 2021

Dear Parent/Carer,



I hope you and your families remain in good health and are trying to adjust to recent Government announcements of national school closures and the move to remote learning for all students.

Please note that we are still open for children of key workers and children deemed vulnerable; should you wish to secure a place in school for your child please contact us at info@pks.coventry.sch.uk or call us on (02476) 661416 giving us 24 hours' notice.

I wanted to write to you today to update you on the implications of school closure, how we will support your child with their learning, enable them to maintain a positive and healthy routine, and important information regarding exams. I have also included information regarding our calendared **Parent Consultation Day on Thursday 28th January 2021**.

Please note the details and arrangements below for each year group. Please can I ask that you read through these arrangements carefully with your son/daughter.

Exams

The Secretary of State for Education has announced today that GCSE and A level exams will not go ahead this year. Teacher assessed grades will be awarded to students instead. At present there is still some uncertainty around whether BTEC exams will go ahead. I will update you with further information as soon as we have it.

This announcement, whilst perhaps predictable, makes it imperative that we continue to work with our Year 11 and 13 students over the next 6 months to ensure that we are able to reward their hard work with the best possible grades. I will write to parents of Year 11 and 13 students again soon to outline the process which will determine how we will provide teacher assessed grades. The following details provide information of how we plan to do this during this period of school closure.

Learning Experience and Guidance for students: from 11th January 2021

- All students will follow their weekly timetable.

'Live' Learning Experience

- All year groups will have access to a minimum of one 'live' learning experience with each of their teachers per week.
- This will mean that students will need to 'log on' and 'join' a live Teams lesson with their subject teacher.



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- Teachers will send their classes a Teams invite, so it is important that students check their email and Teams calendar on a daily basis.
- Teachers will then guide students on the work that needs to be completed independently.
- Then students will be invited to a 'check-in' lesson where teachers will be able to provide extra support, guidance, answer questions and provide feedback.
- Therefore, the weekly cycle for each subject will be in 3 parts:
 1. 'Live' learning experience - followed by:
 2. Guided independent work - followed by:
 3. Teacher Check-in.
- Work will be set on class-subject Teams site and on assignments for staff to provide weekly feedback.

Timetable:

- All year groups will have access to remote learning resources which will be posted on Teams with clear instructions on what to complete and by when as part of their 'guided independent work'.

Years 7 to 9:

- All students will have a live learning experience in English, Maths, Science, MFL, Project 1 (RE or History or Geography) as per their timetable.
- Project 2 (Create subjects): students will be expected to complete a project and College Directors will inform students of what will be required.
- We are also aware that in order to maintain a healthy routine, physical activity plays a crucial role. This contributes to maintaining a healthy and positive physical and mental attitude. Therefore all students will be expected to take part in a 'live' practical PE lesson per week. This will provide weekly exercise and be enjoyable too. Students can keep their cameras off!

Year 10 and Year 11:

- All students will have a minimum of one 'live' lesson per week for all of their examination subjects.
- All students will have the opportunity to take part in a physical activity with their PE teacher to help keep active and to maintain a positive healthy routine.

Post 16

- Post 16 students will receive at least 50% live learning experiences per subject

The online learning timetable may include a range of activities and may not be the same for all subjects and could change throughout the week, depending on where students are at in the subject curriculum. Teachers will guide students on what needs to be done.

With an increased use of different online learning platforms and in particular the use of Microsoft Teams, students' conduct will still need to follow normal classroom rules and expectations. Failure to follow the

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student code of conduct will result in a student being removed from the online session and may result in them being unable to attend future sessions.

College Director Assembly and Tutor Registration:

We feel that regular contact with your child's tutor and College Director is crucial in maintaining a sense of belonging and positive attitude. As part of each student's weekly and daily routine, there will be an expectation for each child to attend their weekly College Assembly and daily registration with their tutor. This will serve as a well-being check as well as encouraging an up and early, ready for learning attitude.

On Thursday 7th January, all students will be invited to attend their Teams assembly with their college director. Each College Director will help explain some of the new routines and expectations for learning.

On Friday 8th January, all students will be expected to attend their online 'live' Teams tutor registration at 8.45am. This will finish at 9am.

Parent Consultation Day

As you will have read in previous letters, our annual parent-teacher consultation day will take place on **Thursday 28th January**. This will still take place and you will receive a letter from your College Director by the end of the week via email, outlining the arrangements for the day. It is so important for us, more than ever, to see each other face to face, even if it is virtually to discuss the progress of your child and how we may support them further.

Please rest assured that during this period of school closure, our risk assessment remains fully in place for all staff and students on the school site.

If you have any questions or concerns regarding working at home, free school meals or the timetable provided, please email: info@pks.coventry.sch.uk where your query will be passed on to the relevant member of staff.

If you have any concerns about ICT, devices, or are struggling to 'join TEAMS' then please email ICTSupport@pks.coventry.sch.uk.

Please do not forget that we are here to try and help you as much as we can so please let us know how we may support you further.

Thank you for your continued support and please stay safe and healthy.

Kindest regards.



Mr Clayton
Headteacher