



President Kennedy School

Admissions Policy 2027

President Kennedy School is an academy within The Futures Trust (the Academy Trust) and the Academy Trust of the school is the admission authority. It participates in Coventry City Council's (the Local Authority's) Coordinated Admissions Scheme for Year 7 admissions intake. All applicants should adhere to the deadlines within the scheme. The admission arrangements comply with the Fair Access Protocol as detailed in the School Admissions Code.

For September 2027, President Kennedy School's Published Admission Number for Year 7 is 330.

Application Process

- 1 The school participates in the coordinated admission arrangements operated by the Local Authority. Applications must be made using the Common Application Form provided and administered by the Local Authority.

Consideration of Applications

- 2 The admission authority will consider all applications for places at President Kennedy School. Where fewer than the published admission number for the relevant year groups are received, the admission authority will offer places at President Kennedy School to all those who have applied.

Special Educational Needs

- 3 All children with an Education Health and Care Plan (EHCP) that name the school in the EHCP will be admitted.

Applications for children to be admitted into a class outside of their normal age group

- 4 If parents wish for their child to be considered for admission to a class outside of their normal age group, they should make an application for the normal age group in the first instance. Parents should then submit a formal request to the school's Admissions Officer; this request should be in the form of a written letter of application outlining the reasons why they wish for their child to be considered to be admitted into a class outside of their normal age group, and enclosing any supportive evidence and documentation that they wish to have taken into account as part of that request. The admission authority will consider applications submitted and advise parents of the outcome of their application, in writing, having taken into account the information provided by the parents, the child's best interests and the views of the Headteacher.
- 5 If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DfE Guidance which can be found at <https://www.gov.uk/government/publications/summer-born-children-school-admission>.

Oversubscription Criteria

- 6 If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following

criteria and in the order shown below (please refer to oversubscription definitions for further information):

- a) Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) and all children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is defined in Section 22 of the Children Act 1989 (see Definitions section).
- b) Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend President Kennedy School the following year.
- c) Other children who live in the catchment area served by the school.
- d) Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will be of compulsory school age and will continue to attend President Kennedy School the following year.
- e) Children by reference to the distance their home is from the school in accordance with the definitions section.

Tie Breaker

- 7 If it is not possible to determine all the applications received that meet any of the categories described above, priority will be determined by the proximity of the child's home to President Kennedy School. This will be carried out using a straight-line measurement and a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school as described above, the admission authority will select by drawing lots. This process will be supervised by a person independent of the school.

Brothers and Sisters

- 8 The Trustees see the benefits of children from the same family attending the same school and give priority to brother and/or sister connections in its policy for allocating places under oversubscription criteria (b) and (d). Brothers and sisters are those children who live at the same address and either have one or both natural parents in common; are related by a parent's marriage or whose parents are living as partners. We include children who are adopted within our definition of brothers and sisters. However, where the school is over-subscribed no guarantee can be given that places will be available for brothers and sisters.

- 9 Where the final place in a year group is offered to one of a pair of twins or other multiple births, the admission number will be exceeded to accommodate the multiple birth siblings. This recognises the exceptional nature of emotional bonds between multiple birth siblings.

Catchment Area

- 10 One of the aims of our school is to serve its neighbourhood and develop links with the local community to strengthen the school and the community. The area served by a school is known as the catchment area (details of the addresses included in the school's catchment area is attached at **Annex A**). If you have any queries relating to the school's catchment area contact the school directly. Catchment areas do not prevent parents who live outside the catchment of a particular school from expressing a preference for the school.

Compulsory School Age

- 11 Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

Distance

- 12 A straight-line measurement using a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school as described above, the admission authority will select by drawing lots.

Home Address

- 13 A child's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where parents have shared responsibility for a child and the child lives for part of the week with each parent, the definition of a child's residence will be where they reside the majority of the time (3 nights or more) between Monday to Friday.
- 14 Children of UK service personnel and Crown servants receive tailored support with residential arrangements due to the unique challenges of mobility, deployment, and overseas postings. For families of service personnel with a confirmed posting, or crown servants returning from overseas, admission authorities must: b) use the address at which the child will live when applying their oversubscription criteria, as long as the parents provide some evidence of their intended address. Admission authorities must use a Unit or quartering address as the child's home address when considering the application against their oversubscription criteria, where a parent requests this.

- 15 Where documentary evidence can substantiate to the satisfaction of the admission authority that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.
- 16 **If a place is offered on the basis of an address that is subsequently found to be different from a child's main home address, then that place may be withdrawn.**

Late Applications

- 17 The closing date for applications in the normal admissions round is **31 October**. After that date, the Local Authority will continue to receive applications but these will be considered to be late and may not be processed until after 1 March the following year.

Appeals

- 18 If your child has not been offered a place at President Kennedy School you have the right of appeal against the decision. Accepting the place you have been offered does not affect your right of appeal. Appeals are administered by the Local Authority and heard by an Independent Appeals Panel; the Independent Appeals Panel will be independent of the Academy Trust. The arrangements for appeals will comply with the School Admission Appeals Code published by the DfE. The determination of the appeal panel is binding on all parties.
- 19 If you would like to appeal for a place you should contact Coventry City Council School Appeals Team on 024 7697 2647 / schoolappeals@coventry.gov.uk (<https://www.coventry.gov.uk/school-admissions/school-appeals>).

Waiting Lists

- 20 After the initial allocation of places, each admission authority must maintain a clear, fair, and objective waiting list until at least 31 December of each school year of admission. Parents who wish for their child to continue to be considered for a place at President Kennedy School after the 31st of December must re-register their interest via the Local Authority by completing a Secondary School Transfer Application Form. A new waiting list will be produced by the Local Authority at the start of the spring term (January) and will then operate until the end of the academic year (July). Each added child will require the list to be ranked again in line with the published oversubscription criteria. When a place becomes available the school will contact the first person on the list for the relevant year group.

Fair Access Protocol

- 21 The Coventry Fair Access Protocol covers the arrangements for all admission requests and the integration or reintegration to schools of students who are requesting a place at a school and are considered more difficult to place. All secondary schools in Coventry are included in this partnership. The agreement requires each school to accept a quota of students who are regarded as more difficult to place over their published admission number if necessary. This agreement acknowledges the significant additional challenge faced by President Kennedy School in respect to admissions and provides a fair and equitable framework for the admission of more difficult to place students.

In-Year Admissions

- 22 Parents of children seeking admission to President Kennedy School should apply for a place by completing a standard admission/transfer application form, available from the school or from the Local Authority. Once completed, the form should be returned to the Local Authority which coordinates all such applications, and the Local Authority will notify applicants of the school's admission decisions. If a place is not available in the relevant year group, parents are entitled to appeal against this decision (see **Appeals**, paragraphs 17).

POST 16 ADMISSIONS POLICY

- 23 President Kennedy School also considers applications from external students aged 16 or 17 years old in September 2026 for admission into Year 12 in September 2027. President Kennedy School does not accept new applications from students aged 18+.
- 24 The admission authority provides for a maximum number of 150 students in Year 12. The admission number for external students applying to join in Year 12 in September 2027 is 20. In order to pursue their preferred courses both internal and external students will be expected to meet the minimum requirements for the course(s) for which they are applying.

Entry Requirements

- 25 Both internal and external students wishing to enter the sixth form will be expected to have met minimum academic entry requirements for the sixth form (an external student is a student not on roll at President Kennedy School in Year 11). If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum requirements.
- 26 The general requirement for entry into President Kennedy School's sixth form is:
- 27 Students achieving 5 Grade 5 GCSEs to include English Grade 5 and Maths Grade 5 will have access to a broad choice of A levels. Students wanting to study Sciences or Maths must achieve Grade 6 in Maths, Grade 6-6 in Combined Science, and Grade 6 in a single Science.
- 28 Students achieving 5 Grade 4 GCSEs including English and Maths will have access to a broad choice of BTEC qualifications.
- 29 For certain subjects, there are additional specific requirements. Full details of entry requirements for each subject can be found in the [Post 16 Select Prospectus](#), which is available on the school website.
- 30 Minimum class sizes will be set and if insufficient applications are received the school reserves the right to withdraw the course, an alternative course may be offered in these circumstances.

Application Process

- 31 The application process begins in November 2026. Internal applicants must complete an internal application form and then meet with a member of the Post 16 team to discuss a suitable programme of study by 10 January 2027. External applicants must complete an external application form and return this to school by 10 January 2027; external applicants are also invited to come in to discuss their eligibility for a chosen programme of study. A meeting with the school to discuss options and academic entry requirements will not play any part in determining whether an offer of a place will be made.

- 32 If the number of successful applications (ie those students who have met entry requirements) exceeds the published PAN then the following oversubscription criteria will apply.

Post 16 Oversubscription Criteria

- 33 If, after allocating places to eligible internal candidates, there are more requests for a school place than there are places available within the school's admission number, places will be allocated to those students who meet the academic entry criteria in accordance with the following criteria and in the order shown below (please refer to oversubscription definitions for further information).
- a) Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) and all children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is defined in Section 22 of the Children Act 1989.
 - b) Students who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend President Kennedy School the following year.
 - c) Other students who live in the catchment area served by the school.
 - d) Students living outside the catchment area with a brother or sister who currently attends President Kennedy School, provided that the brother or sister will be of compulsory school age and will continue to attend the following year.
 - e) Students by reference by distance to the school.
- 34 For definitions, please see **Brothers and Sisters** paragraph 8; **Catchment Area** paragraph 10; **Distance** paragraph 12; and **Home Address** paragraph 13
- 35 If it is not possible to determine all the applications received that meet any of the categories described above, priority will be determined by the proximity of the child's home to President Kennedy School. This will be carried out using a straight-line measurement and a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school as described above, the admission authority will select by drawing lots. This process will be supervised by a person independent of the school.
- 36 The school will keep a waiting list for students who still wish to attend President Kennedy School's sixth form, who have met the entry requirements, but for whom

there is no place due to oversubscription. Applications for inclusion on the waiting list will be ranked according to the school's oversubscription criteria as described above. The waiting list will operate until the end of the Autumn term (31st December).

Post 16 Appeals

- 37 Appeals against the decision of the school to refuse a place must be made in writing to the Chair of the Local Governing Body (address below) within 20 school days of notice of the refusal. Appeals will be heard by an Independent Appeals Panel.

Chair of the Local Governing Body
President Kennedy School
Rookery Lane
Coventry
CV6 4GL
governingbody@pks.coventry.sch.uk

Annex A: President Kennedy School Catchment Area

Addresses included within President Kennedy School's Catchment Area:

Road

Detail

Abbeyfields Drive	1- 43 (odd, excl 13) & 2,4,28-38 (even) 6 -26 (even)
Albert Crescent	
Aldermeadow Close	
Alderney Close	
Algate Close	
Allied Close	
Anvil Garden	1 to 11 (consec)
Appleby Close	Keresley End - 2 to 24 Even
Arena Avenue	1-51 (Odds ex 13) & 2-80 (Evens)
Ashman Mews	1 to 8 (Consecutive)
Audeley Way	1 to 37 (Odds, Excluding 13) & 2 to 38 (Evens)
Bantam Grove	
Bastille Gate	1 (Odd) & 2-10 (Evens)
Beacon Road	
Beake Avenue	185 upwards odd
Beake Avenue	198 upwards even
Beake Avenue	340-368 (Evens)
Beasley Road	2 to 18 (evens) & 1 to 21 (odds, ex. 13)
Bennetts Road	4 to 16
Bennetts Road North	to city boundary only
Bennetts Road South	160 upwards even
Bennetts Road South	85 upwards odd
Bentley Court	
Berkett Road	
Berwyn Avenue	
Bexhill Walk	Keresley End - 1 to 7 Odd
Birkdale Close	
Blacksmiths Drive	1-35 (Odds EX 13) & 2-20 (Evens)
Blackwatch Road	
Blenheim Avenue	
Blenheim Walk	
Blenkinsopp Avenue	Keresley End - 1 to 3 Odd & 2 to 66 Even
Bloomfield Avenue	1 to 25 Odd (Excluding 13) & 2 to 28 Even
Bluebird Drive	1-27 (Odds ex13) CV6 2PJ
Bluebird Drive	2-54 (Evens) CV6 2PL
Borrowdale Close	
Botterill Gardens	1 to 45 (Odds, Ex 13) & 2 to 20 & 36 to 46 (Evens)
Bowness Close	
Bransdale Avenue	
Branstree Drive	
Braytoft Close	
Briansway	
Briscoe Road	
Brookfields Place	1 to 31 (Odds, Excluding 13) & 2 to 40 (Evens)
Brookford Avenue	

Broome Croft	
Bruce Road	
Buckland Road	
Burnaby Road	
Burrows Walk	Keresley End - 1 to 33 Odd (Excluding 13)
Butlin Road	
Butterfield Drive	Keresley End - 2-18 & 50-80 Even
Butterfield Drive	Keresley End - 31 to 49
Cameswell Street	1 to 35 (Odds, Excluding 13) & 2 to 18 (Evens)
Capmartin Road	121 upwards odd
Capmartin Road	130 upwards even
Catesby Road	
Cawnpore Road	
Celilo Walk	1-14 (ex 13)
Charlecote Road	
Charlewood Road	
Cherry Close	
Chesholme Road	
Chillaton Road	
Claypole View	1 to 5 (Odds) & 2 to 14 (Evens)
Cloverdale Close	
Cofa Road	1-11 (Odds) & 2-20 (Evens)
College Road	
Compton Road	
Conningale Road	2 to 10 (evens) & 1 to 9 (odds)
Coopers Meadow	59 - 92
Cossington Road	1 to 143 (odds) & 2 to 118 (evens)
Crummock Close	
Deerhurst Road	
Derwent Road	
Doretti Close	1 to 20 (Consecutive, Ex 13)
Dosco Road	1 & 3
Downing Road	1-31 (O)
Dunkley Gardens	1 to 33 Odd (Excluding 13) & 2 to 42 Even
Dunlop Close	2-14 Even & 1-7 Odd
Dunster Place	
Durham Close	
Dymond Road	
Eacott Close	
Earls Wood Drive	Keresley End - 59 to 69 Odd & 32 to 82 Even
Earls Wood Drive	Keresley End - 81 to 133 Odd & 124 to 134 Even
Eastcroft	Keresley End - 1 to 29 Odd (Excluding 13)
Eaves Walk	1 to 6 (Consecutive)
Edward Road	
Eliot Gardens	1 to 41 (Odds, excluding 13) & 2 to 86 (Evens)
Elphin Close	
Emily Allen Road	1-27 (Odd) & 2-18 (Even)
Esterton Close	
Everdon Road	
Fairlight Road	Keresley End - 1 to 15 Odd (Excluding 13)
Fallowfields	
Farm Close	

Farndale Avenue	
Farndon Close	1 to 7 (Odds) & 2 to 8 (Evens)
Faulkes Road	1-7 (Odds) & 2-12 (Evens)
Felgate Wood	1 to 7 (Odds) & 2 to 42 (Evens)
Feltham Lane	Keresley End - 2 to 22 (Even)
Finch Close	
Firecrest Close	
Fivefield Road	
Foreland Way	
Forge Way	
Foxglove Close	
Frost Close	1 to 8 (consec)
Galsworthy Road	1 to 17 (Odds, Ex 13)
Giles Close	
Glaisdale Avenue	
Glenn Street	
Glentworth Avenue	
Golby Walk	Keresley End - 1-7 (Odd) & 2-6 (Even)
Goldsmiths Close	1-15 (Consecutive EX 13)
Goodwin Road	1 to 37 (Odds, Excluding 13) & 2 to 28 (Evens)
Gospel Oak Road	
Grangemouth Road	288 - 400 even
Grangemouth Road	321 - 443 odd
Great Wood Close	1-7 (Odds) & 2-10 (Evens)
Greensleeves Close	
Greenwood Place	2-8 Even & 1-5 Odd
Greycoat Road	
Greyhound Road	1-43 (Odds ex 13) & 2-32 (Evens)
Guardhouse Road	
Hadingham Place	1 to 17 (Odds, Ex 13) & 2 to 40 (Evens)
Halford Lane	
Hall Farm Avenue	1 to 47 (Odds, excluding 13) & 1 to 47 (Odds, excluding 13)
Hallam Road	
Hallbrook Road	
Harborough Road	
Harroway Close	Keresley End - 1 to 11 Odd & 2 to 14 Even
Headington Avenue	
Hedgerow Walk	
Hen Lane	
Henry Baxter Drive	1-45 (Odds EX 13) & 2-32 & 60-88 (Evens)
Henry Wychard Drive	1-19 (Odds EX 13) & 2-10 (Evens)
Herders Way	1 & 2 only
Hills Wood Avenue	1-37 (Odds EX 13) & 51-55 (Odds)
Hobday Street	2 to 8 (evens) & 1 to 15 (odds, ex. 13)
Holborn Avenue	
Holbrook Lane	
Houldsworth Crescent	
Instone Road	
Jackdaw Road	1 & 3 (Odds) & 2 to 6 (Even)
Jackson Road	
John Alcock Close	1 - 6 (consec)

John Boyd Court	1-3 (Odds) & 2-10 (Evens)
John Brooks Gardens	1-12 (Cons) 14-32 (Cons) & 35-44 (Ex 13)
John Shelton Drive	
Jubilee Crescent	
Jubilee Green	1 to 33 (Odd, Excluding 13) & 2 to 26 (Evens)
Kemble Close	Keresley End - 1 to 7 Odd & 2 to 22 Even
Kingswood Close	
Kirkdale Avenue	
Ladyfields Way	
Ladymead Drive	
Laing Close	1 to 14 (Consec, Ex 13)
Lancaster Gardens	1 - 19 (O) & 2 - 98 (E)
Langdale Avenue	
Langlodge Road	
Lauderdale Avenue	
Leacrest Road	
Leeder Close	
Leyburn Close	
Lilley Close	
Linden Close	1 to 9 (Odd) & 2 to 8 (Evens)
Links Road	
Little Lawn Close	2-10
Looms Meadow	2-26 (E) & 1-9 (O)
Loosley Lane	1 to 29 Odd (Excluding 13) & 2-14 & 30-40 Even
Lythalls Lane	206 upwards even
Lythalls Lane	219 upwards odd
Magson Road	1 to 17 (odds, ex. 13)
Malmesbury Road	
Mandrake Close	
Marley Walk	Keresley End - 1 to 11 Odd & 2 to 16 Even
Marshdale Avenue	
Masser Road	
Meadow Road	
Meggitt Avenue	1 to 31 (Odds, Excluding 13) & 2 to 30 (Evens)
Middlemarch Road	323 upwards odd
Middlemarch Road	348 upwards even
Millers Walk	1-37(Odds EX 13) & 2-12 (Evens)
Milling Close	1-23 (excl 13)
Morland Road	
Moxon Road	1 to 5 (Odd) & 2 to 44 (Even)
Neale Leighton Drive	2 - 6 (even) & 1 - 31 odd (excl 13)
Nevens Road	1 to 35 (Odds, Ex 13) & 2 to 8 & 26 to 32 (Evens)
Newport Road	
Newson Place	Keresley End - 1 to 15 Odd (Excluding 13)
Nunts Lane	
Nunts Park Avenue	
Nuthatch Road	1 to 5 (Odds)
Oatlands Close	
Old Bell Walk	1-18 (Consecutive EX 13)
Old Wheel Walk	1 - 6 (consec)
Orpington Drive	
Orton Road	

Outermarch Road	69 upwards odd
Outermarch Road	92 upwards even
Owenford Road	
Park Avenue	
Parkgate Road	
Parkland Close	
Parkville Close	
Parkville Highway	
Paxmead Close	
Paynell Close	
Pembrook Road	
Penny Park Lane	
Penrith Close	
Peyto Close	
Philip Stowell Road	15-25 (Odds) & 2-10 (Evens)
Poppe Walk	1 to 7 (Consecutive)
Primrose Walk	1-11 (odd) & 2-16 (even)
Proctor Drive	1 to 41 (Odds, Ex 13) & 2 to 70 (Evens)
Redcap Croft	
Redgate Way	Keresley End - 1 to 63 Odd (Excluding 13) & 2 to 76 Even
Ribbon Weavers Walk	1-5 (Odds)
Richard Joy Close	
Robert Atchison Way	numbers 2,4,6,8 & 7 & 9 only
Roger Blythebrook Avenue	1-20 (Consecutive EX 13)
Roland Avenue	
Roland Mount	
Rollason Close	
Rollason Road	
Romford Road	
Rookery Lane	
Rosefinch Road	1 to 21 (Odds, Excluding 13) & 2 to 42 (Evens)
Rotherham Road	
Rupert Road	
Rylston Avenue	
Sadler Road	117 upwards odd
Sadler Road	98 upwards even
Sandstone Avenue	1-47 (Odds EX 13) & 12-20 (Evens)
Satchwell Walk	Keresley End - 1 to 14 (Consecutive - Ex 13)
Selworthy Road	
Sharp Close	
Shoemakers Close	1-15 (Consecutive EX 13)
Simons Grove	1-19 (Consecutive EX 13)
Sinclair Close	Keresley End - 1-11 (Odd) & 2-12 (Even)
Springfield Cottage	
Springfield Farm	
St Marys Priory Road	1 - 59 O & 2 - 68 E
St. Lukes Road	
Stadium Close	
Stephen Edgson Close	
Sunningdale Avenue	
Swallow Road	no properties
Syston Walk	2 to 10 (Even)

Tally Close	1 - 4 (consec)
Telfer Road	199 Upwards odd
Telfer Road	204 Upwards even
The Chase	2 - 16 (even)
Thompsons Road	
Treherne Road	111 upwards odd
Treherne Road	112 upwards even (including St Francis Vicarage)
Tweed Avenue	Keresley End - 1 to 17 Odd (Excluding 13) & 2 to 28 Even
Watchorn Avenue	2 to 40 (evens) & 1 to 59 (odds, ex. 13)
Watery Lane – Keresley	
Wentworth drive	
Wheelwright Lane	1 - 117 + 121 odd
Wheelwright Lane	2 - 88 + 278 & 278a, 280, 282, 284
Whitehouse Avenue	2-62 (E) 1-99 (O)
Whitmore Manor Close	1-29 (Odds ex13) & 2-34 (Evens)
Whitmore Park Road	
Willetts Road	Keresley End - 1 to 9 Odd & 2 to 12 Even
William Hillman Court	2 - 16 (even) & 1 - 7 (odd)
Wood Hill Rise	
Woodlark Road	1 to 39 (Odds, Excluding 13) & 2 to 28 (Evens)
Worthington Avenue	Keresley End - 1 to 37 Odd (Excluding 13) & 20 to 48 Even
Yarnmakers Path	14,15,16, 17,18 & 19
Yarrow Walk	
Yellowstone Close	1-23 (ex 13)
Yelverton Road	