

## **Amendment to the substantive First Aid Policy for President Kennedy School**

**Date: 15<sup>th</sup> June to the end of the Academic Year**

This document is not intended to supersede the school's current First Aid Plan and reflects only the changes to our usual arrangements and will be kept under review.

Any changes will be communicated to staff/ pupils accordingly.

### **Administering First Aid:**

Government guidance does not currently provide any advice around the administering of First Aid in schools during the COVID-19 outbreak. The Futures Trust has committed to provide Personal Protective Equipment (PPE) to First Aiders to enable them to deliver First Aid to members of staff and students in need.

PPE will be kept in a storage cupboard in the First room by Student Reception. Any member of staff required to deliver First Aid can access this PPE. In the event of a non Covid-19 First Aid incident, staff can access disposable gloves, disposable aprons and disposable face masks. During this time, First Aid will be administered in room G18 All PPE needs to be disposed of in the pedal bin in this room.

In the event a student or member of staff displays Covid-19 symptoms, a member of the Leadership Group will be responsible for initiating the Covid-19 process.

The First Aider will be informed and will be required to don the appropriate PPE. Government guidance states that in this scenario, staff should be provided with disposable gloves, disposable apron and in the event 2m social distancing cannot be maintained, access to a face mask. However, in this event, The Futures Trust has committed to provide First Aiders with the following PPE:

- Disposable gloves/ apron/ face mask
- Safety goggles or face visor

First Aiders will escort the student to one of the isolation rooms and where possible, stand outside the door. In the event, the student cannot be left alone, the First Aider will wait inside the room with the student.

Leadership will arrange contact with the parent/carer to inform them that they must collect their child immediately. When the parent/carer arrives, the First Aider will escort the child to Main Reception ready for collection.

Once the student has left, the First Aider must return to the isolation room and correctly remove their PPE.

Further information on the correct procedures for donning, doffing, cleaning and disposal of PPE will be provided to First Aiders.

### **Administering medicines:**

In the event a student requires support to administer medicines, the school will ensure that the First Aider is provided with the appropriate PPE (disposable gloves, apron and mask).